



Request to Change a FN/NN to a W

This form **cannot** be used after the Last Date to Withdraw as stated in the course description.

- FN, NN, or W grades **are not** eligible for a course exchange
- FN or NN grades changed to a W grade will not increase financial aid eligibility and will not reduce the student's current account balance.
- If it is after the last date to withdraw, students with extenuating circumstances may appeal for an exception to the deadline by meeting with an academic advisor and completing a Late Withdraw appeal form. Appeals will be submitted to a committee for review. The appeal process does not guarantee the Late Withdraw will be approved.

NAME _____
First M.I. Last

STUDENT/STAR ID _____

Semester and Year: _____

Indicate desired course(s) to change:

- | | | | | |
|---|-----------------------------|----------------|-------------------------|----------------|
| • | <i>Course ID (6 digits)</i> | <i>Subject</i> | <i>Number(4 digits)</i> | <i>Section</i> |
| | _____ | _____ | _____ | _____ |
| • | <i>Course ID (6 digits)</i> | <i>Subject</i> | <i>Number(4 digits)</i> | <i>Section</i> |
| | _____ | _____ | _____ | _____ |
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| | _____ | _____ | _____ | _____ |

Signature of Student

Today's Date