



North Hennepin  
Community College

A member of Minnesota State

*Engaging students, changing lives*

August 28, 2020  
4:00 p.m.

Dear Colleagues and Students:

These are ever-changing times. We know there are a number of hurdles to overcome; collectively we will accomplish the Chancellor's directive and guidance by focusing our efforts on these two priorities:

- **To safeguard the health, safety, and welfare of our faculty, staff, and students**
- **To enable students to progress toward their educational goal**

**CONTACT TRACING FOR STUDENTS AND EMPLOYEES**

To date, five students and three employees have tested positive for COVID-19, and they have either fully recovered or are feeling better. As a reminder, students who have been exposed to or diagnosed with COVID-19 are asked to self-report via the [COVID-19 Illness Report](#). An NHCC care team member may follow up with the student for more information and/or to connect them to campus and community resources. Finally, employees who have tested positive for COVID-19 are asked to contact Director of HR, Victoria DeFord, [victoria.deford@nhcc.edu](mailto:victoria.deford@nhcc.edu) or their supervisor immediately.

**COVID-19 LEAVE CODE CANCELING**

Minnesota State's COVID-19 Leave Code (C19) will be removed after September 1, 2020. Colleges no longer need to use this code to track COVID planning. CARES Act and other relief funding are not requiring this data to receive funds.

**CAMPUS ENTRANCES**

Due to a shortage of campus security officers, NHCC will temporarily close Science Center (SC) Door #3 beginning Monday, August 31, 2020. We are working with Human Resources to post/recruit and hire two officers as soon as possible. Once they are on board, we will reopen SC Door #3. Meanwhile, our other two entrances Educational Services (ES) Door #2 and Center for Business & Technology (CBT) Door #13 will be fully operational. These doors will remain ENTRANCE ONLY; please use an alternate door to exit the building and ensure it closes behind you completely.

**Better Together,**

**Stephen E. Kent**  
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