



North Hennepin
Community College

PSEO Admissions Appeal

Admissions and Outreach Office
North Hennepin Community College
7411 85th Avenue North
Brooklyn Park, MN 55445
P) 763-424-0724
F) 763-424-0929

Last Name		First Name	MI	Social Security Number	
Street Address			City	State	Zip
Phone Number		Email Address		Term and Year Requesting	

~~~~~ Complete steps 1-3 below ~~~~~

- Check type of appeal:  
 Missed Deadline     Academically Do Not Qualify     Did Not Meet Required Reading Level
- Attach **required** information:  
 Explanation for Appeal Request     Supporting Documentation of Extenuating Circumstances
- Submit completed appeal and attachments to the Admissions & Outreach Office within 7 business days of the published application deadline.  
 \* If your appeal is approved, you will be notified via email. Please make sure the email you provide is up to date and that you check your email regularly.

**NOTE: Please allow 7-10 business days for your appeal to be processed. Only 1 appeal can be submitted per semester (for any reason). Appeals to test a 4th time will not be approved.**

By signing below I certify that I completed this appeal and that the information contained in this appeal is true to the best of my knowledge.

**STUDENT SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**For Office Use Only**

**Appeal Decision:**

Approved     Denied

**Decision Notes:**

Initials: \_\_\_\_\_ Date: \_\_\_\_\_



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|           |            |
|-----------|------------|
| <hr/>     |            |
| Last Name | First Name |

**Explanation of Appeal:** *(Please use the back or a separate piece of paper if needed)*

**Supporting Documentation of Extenuating Circumstances Included:** *(Please list)*  
Examples: Medical forms, Counselor letters etc..