



North Hennepin
Community College

High School/Non-PSEO Enrollment Application Checklist

Admissions and Outreach Office
North Hennepin Community College
7411 85th Avenue North
Brooklyn Park, MN 55445
763-424-0702
763-424-0929

**This form (and documents) must be submitted at least
2 weeks prior to the start of the class you wish to take.**

To be eligible for admission to North Hennepin Community College, high school students who wish to take classes without PSEO eligibility must demonstrate their ability to benefit from the education NHCC provides by obtaining qualifying scores on the Accuplacer Placement Test.

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ Email: _____

1. Apply to NHCC. Submit this form along with ALL required documents to the Admissions Office.

- NHCC Online Admission Application along with the \$20.00 application fee
- Official High School transcripts (in sealed envelope or emailed from counselor)
- Written permission from a high school official stating that the student's intended course work at NHCC fits within his/her high school plan and/or progress toward graduation
- Signature of parent/guardian authorization below

Parent/Guardian Authorization:

I, _____ understand that I am responsible for payment of the full cost of tuition, fees, books and supplies. Courses are not funded through the PSEO program or Financial Aid.	
Parent/Guardian Signature: _____	Date: _____

2. Schedule AccuPlacer Placement Test AFTER notification of eligibility has been received.

- Schedule an appointment with the NHCC Testing Center by calling 763-424-0928
 - o Applicants **MUST** present this form at the time of testing
 - o Applicants may **ONLY** test one time
 - o All sections must be passed regardless of intended coursework.
- After testing, submit Accuplacer test scores to the Admissions and Outreach office for review. You will be notified of your admission status by email.

Results must show that you meet the Ability to Benefit guidelines

AccuPlacer Placement Test	Test Score
Reading Comprehension (55 or higher)	
Arithmetic (38 or higher)	

3. If scores meet criteria, you will be notified to do online orientation and a registration session.

- o Students that have already done the D2L online orientation and/or a registration session will not need to repeat this.
- o Students will be notified if they need to complete this step or not.

*****This form (and documents) must be submitted 2 weeks prior to the start of the class you wish to take.*****

If applicant is under 15 years of age, a meeting with student, guardian, and NHCC administration is required prior to registration.

FOR OFFICE USE ONLY:	
<input type="checkbox"/> The test scores above DO MEET the required High School/Non-PSEO Enrollment guidelines.	
<input type="checkbox"/> The test scores above DO NOT MEET the required High School/Non-PSEO Enrollment guidelines	
AUTHORIZED SIGNATURE: _____	Date: _____