



North Hennepin
Community College

Placement Appeal Form – Mathematics

This form is for appealing placement in mathematics. Appeals may be for placement at a higher level, up to one level above the current placement level. **To successfully appeal, the student must provide evidence of past work in mathematics that justifies this new placement level (see second page for more details).** This form must be signed by a full-time member of the mathematics faculty at NHCC and the Dean of Math, Science, and Health Careers.

Students who have already started the math sequence at NHCC should pursue prerequisite waivers – please meet with an advisor to begin this process.

Student Name _____ Student ID Number _____

Phone Number _____ Email Address _____

By signing, you acknowledge that you are seeking placement at a level that is above NHCC’s best advice on placement in mathematics. You are responsible for your achievement in the course.

Student Signature _____ Date _____

Current math placement level _____

Desired math placement level _____

Why do you think changing your math placement is appropriate?

Before seeking signatures, you must attach appropriate documents (such as transcripts or AP scores) that justify your desired placement level. See the second page for more information about documentation.

Faculty Signature _____ Date _____

Dean Signature _____ Date _____

In place of seeking this appeal, you have the option of re-taking the placement test¹. Please contact the math department for review materials to help with preparing you for your placement test. If you have completed a course(s) at another college, please wait until you have had your transcript evaluated before you appeal.

Below are examples of evidence you may provide to justify a change in your placement level. In all cases, *if two or more years have passed since you last completed a math course, this appeal is not advised.*

If you have been placed in Math 0801 and wish to be placed in Math 0900, Mathematical Literacy:

You need to provide evidence of math courses successfully completed in high school or at another college with satisfactory grades (an A or a B). Provide a transcript for verification.

If you have been placed in Math 0900 and wish to be placed in Math 0980, Pre College Algebra

You need to provide evidence of math courses successfully completed with an A or a B that include courses in algebra that could have been taken in high school or at another college. Provide a transcript for verification.

If you have been placed in Math 0900 or Math 0980 and wish to be placed in Math 0970, Bridge to College Algebra

You need to provide evidence of math courses successfully completed with an A or a B that include courses in algebra that could have been taken in high school or at another college. Provide a transcript for verification.

If you have been placed in Math 0980 or Math 0970 and wish to be placed in college-level math (Math 1130, Elementary Statistics or 1150, College Algebra – *a student may not move into Math 1180*)

You need to provide evidence of math courses successfully completed with an A or a B that include the equivalent of at least three years of high school math including two years of high school algebra. Provide a transcript for verification.

If you have been placed in Math 1150 and wish to be placed in Math 1221, Calculus 1

You need to provide evidence of a solid background in Pre-calculus: Algebra, Geometry, and Trigonometry. The courses should be recently completed with an A. If you have not had the equivalent of four years of high school mathematics including a year of pre-calculus, we strongly advise against this appeal.

If you have been placed in Math 1221 and wish to be placed in Math 1222, Calculus 2

You need to have completed, with an A, either a full year of study of Calculus in high school or a full semester of Calculus 1 at another college. Even if this is true, students who have previously studied Calculus in high school find it advantageous to start their study of college mathematics in Calculus 1.

Upon completion, return this form to the North Hennepin Testing Center in the Educational Services building, room ES108 for processing. Appeals are valid for two full years from the date of the dean's signature.

¹ There is a \$10 fee for retesting.