

## NORTH HENNEPIN COMMUNITY COLLEGE

<b>Number:</b> 3.54	<b>Name:</b> Independent Study Policy
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<b>Effective Date:</b> January 27, 2012	<b>Next Review Date:</b> AY2015-2016
<b>Regulatory Authority:</b> <ul style="list-style-type: none"> <li>• MnSCU Board Policy 2.9 <a href="http://www.mnscu.edu/board/policy/209.html">http://www.mnscu.edu/board/policy/209.html</a></li> <li>• Federal Regulation 668.34 <a href="http://www.gpo.gov/fdsys/pkg/FR-2010-10-29/pdf/2010-26531.pdf">http://www.gpo.gov/fdsys/pkg/FR-2010-10-29/pdf/2010-26531.pdf</a> (page 66953)</li> </ul>	

### Part 1. Policy Background

All courses offered as independent study shall be approved by the Academic Affairs and Standards Committee. No course offered during the semester of the independent study will be offered as an independent study, except with the approval of the Chief Academic Officer. All independent study requests must receive approval of the Chief Academic Officer or designee before any work shall be done, and each request will be evaluated as to the students' need and fiscal impact on the College. The independent study will be counted as part of the faculty load, but shall not substitute for a "regular" class assignment. For each independent study, the faculty member must meet with the student(s) to determine credits, major objectives of the proposed study, and list the process of independent study.

Policy Review Action	Date(s)
Campus Community Review Period	
Academic Affairs and Standards Council Review (academic policies)	
Shared Governance Council Review	01-27-12
Bargaining Unit Review	
Student Senate Review (student-related policies)	
President Approval	
Campus Community Dissemination	

### History

Date of Adoption	4-23-99
Revised	5-12-04
	1-27-12