



Transfer Admissions Suspension Appeal for New NHCC Applicants

7411 85th Avenue North
Brooklyn Park, MN 55445
Admissions & Outreach/ES Info
(P)763.424.0724 (F) 763-424-0929
admission@nhcc.edu
Financial Aid/ES 46
(P)763-424-0728

Last Name

First Name

MI

Social Security Number

Email Address

Phone Number

Anticipated Entry Term

~~~~~ Complete steps 1-4 below ~~~~~

1. Check type of appeal:

- Academic Suspension     Financial Aid Suspension     Both Academic & Financial Aid Suspension

2. Attach **REQUIRED** information:

- Completed Academic Improvement Plan     Supporting documentation of extenuating circumstances

3. Submit completed appeal and attachments to the Admissions & Outreach Department as soon as possible.

4. Required Student Signature & Date

By signing below I certify that I completed the appeal and that the information is true to the best of my knowledge.

**SIGN HERE** \_\_\_\_\_

**DATE:** \_\_\_\_\_

*Note: Please allow 7-10 business days for your appeal to be processed. Appeals must be submitted at least two weeks prior to the start of the anticipated entry term. If your Academic Suspension Appeal is approved, and your Financial Aid Suspension Appeal is denied, you are responsible for full payment of tuition and fees. If you choose not to attend NHCC, you are responsible for dropping/withdrawing from your classes.*

### Academic Decision

Appeal is **APPROVED** for:     Academic Suspension

Approval Conditions:

- You may register for \_\_\_\_\_ term for no more than \_\_\_\_\_ credits.
- You are required to earn at least a 2.5 term GPA and 100% completion rate.
- You must complete a mid-term advising appointment by \_\_\_\_\_.
- You must bring COMPLETED mid-term self-evaluations to your advising appointment.
- You must attend/complete 2 campus workshops and/or projects.
- You must complete Accuplacer Testing or a Placement Test Waiver based on transfer credits.
- You must attend an orientation & meet with an advisor to review the terms of this appeal by \_\_\_\_\_.

**NOTES/OTHER:**

Appeal is **DENIED** for:     Academic Suspension

Denial Reason(s):

- Situation does not meet the definition of extenuating circumstances     Financial hold or balance due  
 Lack of documentation that supports the appeal     Missed Appeal deadline

### Financial Aid Decision

Appeal **APPROVED** for Financial Aid Suspension     Appeal **DENIED** for Financial Aid Suspension

Situation does not meet the definition of extenuating circumstances     Financial hold or balance due

Lack of documentation that supports the appeal     Missed Appeal deadline

**NOTES:**

~~~~~ Appeal Decision & Conditions- Office Use Only ~~~~~

First-Time Suspension Multiple Suspension GPA _____ Completion Rate _____ %

Admissions Initials/Date _____ Financial Aid Initials/Date _____

Financial Aid –Send to Admissions Send Letter



Transfer Admissions
Suspension Appeal
Improvement Plan

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Academic Improvement Plan – please use a separate sheet or the back if necessary

1. What are your reasons (extenuating circumstances) for falling below the academic progress standards?
(Extenuating circumstances include student injury or illness, family emergency, etc.)

2. What do you consider to be key contributors to academic difficulty you have experienced?
(Check all that apply)

| | | | |
|--------------------------|---------------------------------|--------------------------|--|
| <input type="checkbox"/> | Lack of motivation | <input type="checkbox"/> | Lack of basic skills (math/reading/writing) |
| <input type="checkbox"/> | Medical/Health Issues | <input type="checkbox"/> | Too many credits (w/other responsibilities) |
| <input type="checkbox"/> | Personal Problems | <input type="checkbox"/> | No major/career direction-no focus on a goal |
| <input type="checkbox"/> | My attitude | <input type="checkbox"/> | My work situation |
| <input type="checkbox"/> | Relationship Problems | <input type="checkbox"/> | My home situation |
| <input type="checkbox"/> | Serious Illness/Death in family | <input type="checkbox"/> | Other: |

3. Please explain how you plan to address any of the above issues.

(Example: What changes will you make? What services do you plan to use? How have any issues been resolved?)

4. I have included supporting documentation? (check one) Yes No