



North Hennepin  
Community College

# Veterans Successful Start Guide

North Hennepin Community College  
7411 Eight-fifth Avenue North  
Brooklyn Park, MN 55445  
[www.nhcc.edu](http://www.nhcc.edu)  
763-424-0921  
800-818-0395

## Before You Start at North Hennepin Community College:

1.  **Apply for Admission** **763-424-0724**
  - Complete an *NHCC Application for Admission* available at [www.nhcc.edu/admissions](http://www.nhcc.edu/admissions). You will receive your Student/Tech ID after your application has been processed. If you have attended NHCC in the past, complete the *Student Record Update Form* available at [www.nhcc.edu/forms](http://www.nhcc.edu/forms).
  
2.  **Submit All (Including Military) Transcripts** **763-424-0921**
  - Your military training may count for credit toward your degree. See [www.nhcc.edu/veterans](http://www.nhcc.edu/veterans) then click on "Credit for Military Training" on the left.
  - Request an official transcript from all other colleges you have attended.
  - Submit transcripts to Admissions and Registration. For more information, email [registration@nhcc.edu](mailto:registration@nhcc.edu) Transfer Specialist or call 763-424-0719.
  
3.  **Apply for Veteran Education Benefits** **763-424-0921**
  - Post 9-11 GI Bill: Research the option that is best for your situation and Apply online at [www.vets.gov](http://www.vets.gov)
    - Have a discussion with the regional Benefits Advisor Charles Egerstrom: [charles.egerstrom@state.mn.us](mailto:charles.egerstrom@state.mn.us) or 763-433-1113 (he also staffs the VRC from 8:00AM to Noon on Thursdays)
    - Provide a copy of the following to NHCC's Certifying Official (ES 70):
    - GI Bill Application (22-1990)
    - Certificate of Eligibility (COE) and DD 214
  
4.  **Apply for Federal Financial Aid (FAFSA)** **763-424-0728**
  - Complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.gov](http://www.fafsa.gov). You will need your Drivers License and previous year's tax return to apply.
  
5.  **Take Placement Tests** **763-424-0928**

The results of your placement tests help you select classes appropriate for your level of competency. You may request a waiver if you have completed college level coursework through another institution. Test schedules, practice tests and waiver forms are available online at [www.nhcc.edu/testing](http://www.nhcc.edu/testing).
  
6.  **Complete Orientation** **763-493-0588**

Call to schedule your orientation for personal assistance with degree and program information, transfer procedures, and the registration process. If you have prior college experience or are an online student, and do not need personal registration assistance, you may go through orientation online at [www.nhcc.edu/orientation](http://www.nhcc.edu/orientation).

## Before the Start of Each Academic Year:

1.  **Reapply for Federal Financial Aid (FAFSA)** **763-424-0728**
  - Every year you will need to complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You will need your Drivers License and previous year's tax return to apply.

2.  **Apply for Annual Veteran's benefits**
- If you have served since or on 9/11 or served five years or more in the MN Guard/Reserve and do not receive 100% tuition reimbursement, apply for the **Minnesota GI Bill**: Apply online once each school year before the last day of the term in which you are enrolled. See [www.nhcc.edu/veterans](http://www.nhcc.edu/veterans) then click on "Veterans Educational Benefits and Payment Rates" on the left.
  - If you are in the MN Army National Guard
    - Tuition Reimbursement [www.minnesotanationalguard.org/education/state/benefits](http://www.minnesotanationalguard.org/education/state/benefits)

## Before the Start of Each Term:

1.  **Register for Classes** 763-424-0719  
Register online using [eServices](#) with your StarID and password.  
\*\*\*Courses must apply toward your degree according your degree audit report to receive GI Bill benefits\*\*\*
2.  **Contact the Veterans Advisor** 763-488-0185  
You are required to have an Advisor review and/or authorize your class schedule to ensure your classes are required for your degree program prior to VA certification. Contact information for the Veterans Advisor is [veterans@nhcc.edu](mailto:veterans@nhcc.edu) or 763-424-0703. Or simply make an Appointment through [AgileGrad](#)
3.  **Contact the VA Certifying Official** 763-488-0185  
The NHCC Certifying Official communicates information to the VA in order for your benefit payment rate to be determined. You are required to contact the Certifying Official each time you register for classes; make changes to your class schedule, or change your major. Contact information for the Certifying Official is [veterans@nhcc.edu](mailto:veterans@nhcc.edu), or 763-424-0728, Located in Financial Aid.
4.  **Request MN GI Bill Evaluation** 763-493-0728  
If you receive the MN GI Bill, inform Carolyn Boganey, in the Financial Aid office, that you would like to be evaluated.  
[Carolyn.Boganey@nhcc.edu](mailto:Carolyn.Boganey@nhcc.edu)
5.  **Complete the Federal Tuition Assistance Application** 763-488-0185
  - National Guard Federal Tuition Assistance at <https://minuteman.ngb.army.mil/benefits> - or 651-282-4589.
  - Army Reserve Federal Tuition Assistance at [www.goarmyed.com](http://www.goarmyed.com) - or 1-800-817-9990.
6.  **Make Satisfactory Payment Arrangements** 763-424-0718  
VA students with paperwork on file will have tuition deferred while VA processing occurs. You may pay your tuition and fees with cash, check, credit card or the payment plan. Make sure to make payment arrangements by the payment due dates at [www.nhcc.edu/dates](http://www.nhcc.edu/dates) to avoid having your registration canceled. Note: Invoices for tuition are not mailed. Check your account online at [www.nhcc.edu/studentLogin.cfm](http://www.nhcc.edu/studentLogin.cfm). GI benefits under Chapters 30, 33, 1606, 1607, 31 or 35 will have tuition automatically deferred, while they are waiting GI Bill payments. Tuition will be deferred when enrollment is submitted to the VA by the Certifying Official. Deferring tuition will hold your courses without having to set up a payment plan.

## During the Term, You Must:

- Verify Enrollment with the VA Monthly** 877-823-2378  
Verify your enrollment online at <https://www.gibill.va.gov/wave/index.do> at the beginning of each month  
\*\*This currently does not apply to Post 9/11 GI Bill
- Report Grades at the End of the Term**  
Federal Tuition Assistance or Tuition Reimbursement  
National Guard – email [education@mn.ngb.army.mil](mailto:education@mn.ngb.army.mil)

**We Are Here to Help You Succeed! Let Us Know How We Can Help!**